

ITEM# _____

PREPARED BY: Mattie Harris

APPROVED BY: _____

A RESOLUTION APPROVING A CONTRACT IN THE AMOUNT OF \$631,382 WITH THE UNIVERSITY OF MEMPHIS, FOR THE PROVISION OF HEAD START SERVICES. THIS ITEM REQUIRES EXPENDITURE OF FEDERAL HEAD START GRANT FUNDS IN THE AMOUNT OF \$631,382. SPONSORED BY COMMISSIONER GEORGE FLINN.

WHEREAS, Shelby County is in need of administrative and programmatic Head Start services for pre-school children ages three to five years; and

WHEREAS, Shelby County desires to enter into the attached contract with The University of Memphis for the aforementioned services commencing January 1, 2009 and continuing through December 31, 2009 in the amount of \$631,382.00 plus any cost of living or other allocations for the period January 1, 2009-December 31, 2009; and

WHEREAS, funds in the amount of \$315,691.00 are available in the Fiscal Year 2009 Operating Budget Account Number 104-480360-6637; and

WHEREAS, the remaining contract balance in the amount of \$315,691.00, will be budgeted in the Fiscal Year 2010 Operating Budget, and is subject to the annual appropriation and approval of funds for said fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the contract between Shelby County Government and The University of Memphis for the administration of the Head Start Program for the above referenced services is hereby approved.

BE IT FURTHER RESOLVED, That the University of Memphis is authorized to incur costs only to the extent that purchase orders have been issued by the County, and the Purchasing Department is hereby authorized to issue a purchase order or purchase orders pursuant to said contract, in an amount not to exceed \$631,382.00, plus any approved cost of living or other allocations, provided that said funds have been awarded by the federal government and appropriated by the Board of Commissioners.

BE IT FURTHER RESOLVED, That funds in the amount of \$315,691.00 are hereby appropriated from account number 104-480360-6637, Outside Contracts.

BE IT FURTHER RESOLVED, That said contract provides the option to renew for additional one-year periods. Said renewals are hereby approved subject to the annual appropriation of funds for each renewal term's corresponding Fiscal Operating Year by Shelby County Government. In the event sufficient funds for said renewals are not appropriated by the Board of Commissioners for the fiscal periods relating to any new renewal term, then the contract will be terminated.

BE IT FURTHER RESOLVED, That the County Mayor is hereby authorized to execute the heretofore referenced contract on behalf of Shelby County Government, an executed copy of which is to be placed on file in the Contracts Administration Department.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants to the extent of the appropriations made in this resolution and to take proper credit in their accounting therefor.

A C Wharton, Jr., County Mayor

Date: _____

ATTEST:

Clerk of County Commission

ADOPTED: _____

SUMMARY

I. Description of Services

This resolution approves the services contract between Shelby County Government and the University of Memphis for administrative and programmatic services to 40 pre-school children ages 3-5 years old. Additionally, the university will provide integrated professional development opportunities for all Head Start teachers, coordinators, and educational staff.

II. Sources and Amount of Funding

A. Amount Expended/Budget line Item

Funding in the amount of \$631,382.00 from the Department of Health and Human Services, Administration for Children and Families.

Budget Line Item – Head Start Operations and Maintenance
Account 104-480360-6637.

B. All Costs (Direct/Indirect)

Grant Fund Reimbursement of \$631,382.00

| | |
|---------|---------------------|
| Federal | \$631,382.00 |
| Match | <u>\$122,957.00</u> |
| Total | \$754,339.00 |

**Additional or Subsequent Obligations or Expenses of
Shelby County**
N/A

III. Contract Items

- A. Type of Contract – Head Start Services Contract
- B. Terms – The University of Memphis to provide services as stated above for the period January 1, 2009-December 31, 2009. Shelby County to provide Head Start grant funds of \$631,382.00. The University of Memphis to provide matching funds of \$122,957.00.

IV. Additional Information Relevant to Approval of this Item

Administration recommends approval of this Resolution.